



Black Bear Academy  
Chicago Private  
2020-2021  
Enrollment Contract

Student's Name:

Date of Birth:

Current Program (if applicable):

Requested Program:

Please note your first preference of days and frequency:

Days:  Monday  Tuesday  Wednesday  Thursday  Friday

Number of days:  1  2  3  4  5

\*Junior Kindergarten and Senior Kindergarten are mandatory five half-day programs (9-11:45am). For the Academic Program, (18 months to 3.0 years) and our Therapeutic Program, (18 months to 7 years of age) please list both your first choice of days and the number of days you would like your child to attend for the school year. You will have an opportunity at any time to increase the number of days you attend on a space availability basis only.

School Year: **2020-2021**

I/we wish to enroll my/our child in Black Bear Academy for the 2020 - 2021 academic year and agree to the following terms:

**CONDITIONS OF ENROLLMENT**

Enrollment is for the entire school year. School expenses are incurred on an annual basis and include staffing, materials and curriculum. Therefore, I/we agree there will be no refund of payment or cancellation of unpaid obligations after February 27, 2020. I/we understand that I/we are responsible for paying all charges for my child/ren when due.

This agreement may be cancelled in writing up to February 27, 2020, after which date I/we will be liable for the full year's tuition and all other expenses. I/we understand the risk in signing this Agreement that circumstances may exist or change which may cause me/us to not enroll the student for some or all of the school year. I/we understand that in signing this Agreement I/we are obligated to pay the full tuition and other fees under this Agreement if I/we fail to cancel this Agreement on or before February 27, 2020. I/we understand it is my/our responsibility to determine on or before February 27, 2020, whether I/we are financially able to enroll the student, whether Black Bear is a good fit for the student, or there is any other reason why the student cannot be enrolled at Black Bear for the entire school year, and that this Agreement

may not be cancelled after February 27, 2020, for financial hardship, personal hardship, because another program better suits the student's needs, or any other reason.

(Initial)

The School reserves the right to refuse the enrollment of my child prior to February 27, 2020 or to require my child's withdrawal at any time during the 2020-2021 school year if the behavior or academic achievement does not meet the Schools' standards. Enrollment for the next year is based on successful completion of the current school year.

I/we acknowledge that my child will not be permitted to attend class if the account is in arrears. In signing this Enrollment Agreement, I/we understand that all documentation will be withheld until full payment is made. I/we commit myself/ourselves to support the philosophy, rules, and regulations of Black Bear Academy.

**PAYMENT OF TUITION**

I/we understand that partial payment of tuition and fees does not constitute a partial contract. I/we understand that tuition charged to my child's account may be paid in accordance with school policy and Tuition Express. Late fees will apply for late payments. A non-refundable deposit of \$1,000.00 is due at the time of contract submission.

This deposit will be applied towards your fall tuition, class fees, administrative, testing and materials fee.

**ENROLLMENT DEPOSIT**

- A non-refundable deposit of \$1,000 is enclosed with this application
- Please charge my card in the system for the non-refundable deposit of \$1,000

Enrollment for current and new families will begin Tuesday, November 12, 2019.

In order to reserve a place for your child, the School must receive the Enrollment Agreement and the non-refundable deposit of \$1,000. This deposit will be credited to fees and tuition for the 2020-2021 school year and is neither refundable nor transferable. The deposit is made payable to Black Bear Academy regardless of which program is attended and will be credited to my child's account. Black Bear Academy *does not guarantee a spot for your child after the February 27, 2020 deadline*. The Academy reserves the right to refuse any contract received after February 27, 2020. After February 26<sup>th</sup>, enrollment is on a "first come, first serve" basis and is NOT guaranteed.

**CREDIT CARD PROCESSING – AUTHORIZATION**

I/we understand that Black Bear requires that I/we maintain on file a valid credit card authorized by the credit card holder for the purpose of guaranteeing all tuition and other fees due under this Agreement, which credit card information is attached as Exhibit "A". Black Bear is expressly authorized to charge the entire balance of the deposit and fees, quarterly fees for tuition and other fees under this Agreement on and after February 27, 2020. I/we understand that any attempt to cancel this Agreement on or after February 27, 2020, will be null and void without the express written consent of Black Bear. I/we knowingly waive and relinquish my/our rights to challenge Black Bear's charge of these amounts to the credit card account provided by me/us for any reason, including but not limited to any claim that Black Bear was not authorized to charge the account, that the charge is a billing error, or that I/we were not authorized to use the credit card. I/we warrant that I/we are authorized to use the credit card provided by me/us to pay the full tuition and other fees under this Agreement. I have knowingly signed this

Agreement without coercion or duress.   (Initial)

The full tuition will be divided into three installments and will be due on:  
August 1<sup>st</sup> or nearest business day- 1st installment

November 1<sup>st</sup> or nearest business day-2<sup>nd</sup> installment  
February 1<sup>st</sup> or nearest business day-3<sup>rd</sup> and final Installment

**PUBLICATIONS RELEASE**

I/we permit my child's/family's photograph, classroom and individual video, work, or quotations, in whole or in part, as well as letter of endorsement to be used for purposes of publicity, illustrations, publications, and the Black Bear Academy website and/or multi-media productions, as authorized by the Academy. I/we further permit the Schools to publish a directory including information provided by my/our family. This directory will be distributed to every school family and staff member. The directory is not for outside distribution or use.

**FIELD TRIP PERMISSION**

I/we request that the Schools allow my child to participate in all field trips that occur during the school year. Trips may include, but are not limited to, recess at area parks, museums, theatres and summer camp trips. All school rules and policies apply on field trips.

**Parent(s)/Guardian(s) Electronic Signature(s)**

The electronic signature below and its related fields are treated by Black Bear Academy like a physical handwritten signature on a paper form.

*I/we have read this Enrollment Agreement carefully and agree to all of its terms.*

All signatures are necessary. Student will not be admitted to class until agreement is signed.

Black Bear Academy Enrollment Contract for

I,  agree - Yes

Date:

I,  agree - Yes

Date:

For BBA staff use only:

Date Submitted:

Staff Initials: